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Setting-up of ELI Innovation Board

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Abstract: In compliance with the ELI ERIC Innovation Policy and ELI ERIC's commitment to strengthen research, technology development, and innovation in Europe and worldwide, ELI ERIC sets up the Innovation Board, which is an internal body for implementation of innovation-related processes and actions. The Innovation Board is set up to discuss, assess and make decisions on all matters related to implementation of the ELI ERIC Innovation Strategy in ongoing processes.	



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Background information

1 ELI Innovation Board

In compliance with the ELI ERIC Innovation Policy and ELI ERIC's commitment to strengthen research, technology development, and innovation in Europe and worldwide, ELI ERIC sets up the Innovation Board, which is an **internal body for implementation of innovation-related processes and actions**. The Innovation Board is set up to discuss, assess and make decisions on all matters related to implementation of the ELI ERIC Innovation Strategy in ongoing processes.

Principle responsibilities of the ELI Innovation Board are:

- Preparation of procedures and implementation in **ELI ERIC funding schemes** and other other financial and non-financial mechanisms aiming at identification and development of innovations and at ELI (Innovation Fund, Innovation Award, etc.)¹;
- **Proprietary (industry) access** guidance and supervision;
- **Definition and guidance on innovation-driven procurements processes** such as pre-commercial procurements and other types of cooperation with industry (buiding and development of new capacities for industry collaborations, etc.);
- Making decisions on **IP provisions** both for legally protected (patents, copyrights, trademarks etc.) and other intellectual assets that could be used in valorisation activities (e.g., data, know-how, prototypes, processes, practices, technologies, inventions, software etc.)); and
- Other innovation-related activities at ELI.

Members of the Innovation Board will be the ELI ERIC Management Board, representatives of the ELI Facilities and the ELI ERIC Innovation Office. Meetings of Innovation Board may be extended by other internal stakeholders such as heads of teams (laser, experimental, technical), Senior Governance Officer and heads of administrative teams.

Innovation Board will be supported by the Innovation Office. Innovation Board may act in interaction with the ELI ERIC Industry Panel (external advisory body composed of industry representatives).

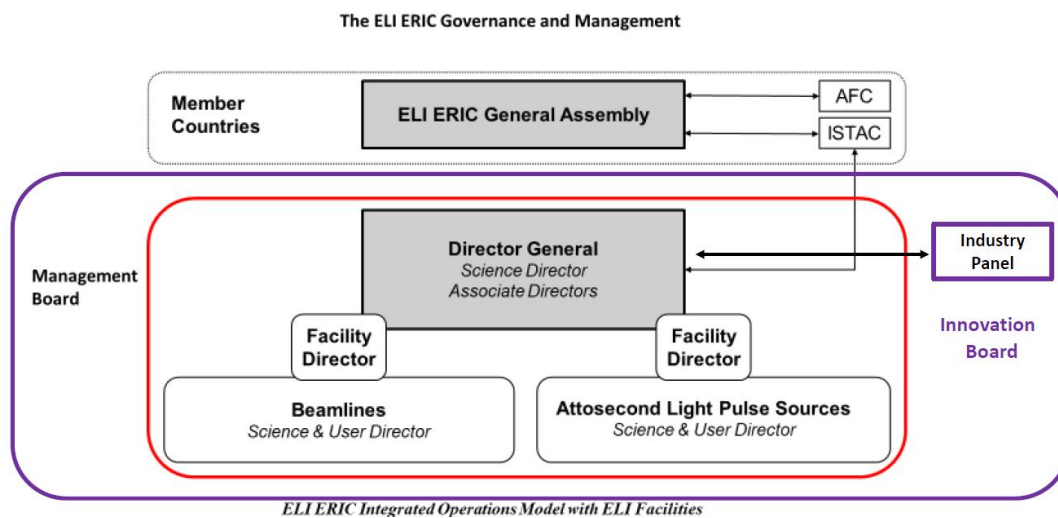
Meetings of the Innovation Board (on-line, eventually in-person) will be held as needed. It is expected to have at least 4 meetings per annum.

¹ These internal ELI ERIC competitions will be detailed in separate documents.

2 ELI Industry Panel

In compliance with the ELI ERIC Innovation Policy, ELI ERIC sets up the Industry Panel, which is an **external advisory body to ELI ERIC DG and other management members**. Its principle task will be to provide feedback on the industrial impact of ELI ERIC development directions and applications and suggest additional development topics. It is a platform for interaction with relevant industry partners for the supply of components (industry as a supplier) and for exploiting the ELI ERIC technologies (industry as a user).

Expected members of the Industry Panel are representatives (CEOs, CTOs, etc.) of relevant companies with high R&D impact from ELI ERIC Members and Observers. Members are nominated by ELI ERIC DG.



3 Interactions of Innovation Board and Industry Panel

Although the Innovation Board and the Industry Panel are two separate bodies, ELI ERIC will make its best effort to integrate actions carried out by both.

It is expected that

- **Occasionally, meetings of Innovation Board and Industry Panel will be held together.** These meetings serve to (i) exchange of common views on the ELI's industrial and societal aspects and their applications, and (ii) make common recommendations to the ELI ERIC DG; and
- In case of specific requirements of funding agencies, ELI ERIC might create **ad-hoc platforms** for the assessment and selection of innovations at ELI².

² The Technology Agency of the Czech Republic requires in the GAMA programme co-called "Board of Commercialisation", whose members are equally represented by the research organisation and industrial sector.

ELI ERIC Innovation Board Terms of Reference_draft 03

1 Mission

The ELI ERIC Innovation Board (hereinafter “Innovation Board”) is an internal body dedicated to implementation of innovation-related processes and actions at ELI ERIC. The Innovation Board is established in compliance with Article 14 of the ELI ERIC Statutes and the ELI ERIC Innovation Policy. Its main purpose is to support innovation opportunities arising from the ELI research portfolio mainly through innovative upgrades of installations and services offered at ELI, technology transfer, industrial use of ELI and building expert capacities to develop skills and human capital.

The Innovation Board engages in preparation and performance of activities to deliver the innovation goals set out in the ELI ERIC Innovation Strategy. It includes preparation of processes, procedures and implementation measures leading to efficient exploitation of ELI’s innovation potential, meaningful industrial collaborations and verification of funding opportunities. Innovation Board sets the content, balance and priorities of ELI innovation programmes including setting of the criteria for success, measuring of impact and their promotion.

The Innovation Board shall operate according to these Terms of Reference (hereinafter “ToR”), specific instructions and requests by the ELI ERIC General Assembly, and within the legal frame of the ELI ERIC operations.

The costs of the functioning of the Innovation Board shall be borne by ELI.

2 Membership

Members of the Innovation Board are members of

- ELI ERIC Management Board;
- ELI ERIC Science Board; and
- ELI ERIC Innovation Office.

The DG is a Chair of the Innovation Board (hereinafter “Chair”).

The Chair shall

- Approve the agenda for Innovation Board meetings;
- Conduct meetings of the Innovation Board; and
- Inform about decisions and conclusions of the Innovation Board other relevant bodies of the ELI ERIC.



The ELI employees serve in the Innovation Board in the framework of their employment contracts.

3 Meetings and Procedure

The Innovation Board shall meet as required, expected are quarterly meetings; meetings may take place on-line, in-person, or hybrid.

The Chair may invite guests to attend meetings.

Each member of the Innovation Board or an invited guest may submit specific points to the Chair for consideration to be included in the meeting agenda.

The Innovation Board shall make decisions by consensus; in the absence of consensus, the Innovation Board shall vote. Each present member of the Innovation Board is entitled to vote. The conclusion shall be adopted by a simple majority of votes; in case of equality of votes, the vote of the Chair prevails.

The Innovation Board shall conduct business in open sessions, available to interested ELI staff and stakeholders; upon a decision of the Chair, the Innovation Board may hold closed sessions limited only to the membership.

The ELI ERIC Innovation Office shall prepare meeting minutes after each meeting. The Chair shall approve the meeting minutes.

4 Conflict of Interest

An Innovation Board member may choose to recuse from a meeting or may be asked to be recused by judgment of the Chair when a conflict of interest is perceived, namely:

- When that member's name or his/her affiliated unit appears in a proposal under consideration or is linked to other interests;
- Another proposal or activity is being considered in direct competition with one in which the member or his/her affiliated units appears; or
- The member's participation would create, or appear to create, a conflict of interest.

5 Other

The ELI ERIC Innovation Office provides direct support to the Innovation Board activities.

Members of the Innovation Board may propose amendments to these ToR to the Chair. Eventual amendments shall be adopted by the Chair.



ELI ERIC Industry Panel

Terms of Reference_draft 01

1 Mission

The ELI ERIC Industry Panel (hereinafter “Industry Panel”) is an external advisory body to ELI ERIC DG and other management members. Industry Panel provides feedback on the industrial impact of ELI ERIC development directions and applications. Its principal role is to present how various areas of expertise can be translated into impact across ELI innovation programmes, e.g. facilitation of industrial partnerships, liaison with innovative industry suppliers and users, and promotion, capturing and communication of the impact derived from ELI innovation activities.

The Industry Panel shall operate according to these Terms of Reference (hereinafter “ToRs”), specific instructions and requests by the DG, and within the legal frame of the ELI ERIC operations.

The costs of the functioning of the Industry Panel shall be borne by ELI.

2 Membership

The DG nominates the Industry Panel members. In the nomination process, the DG strives for diversity among the candidates. If a nominated candidate refuses to become an Industry Panel member, the DG shall propose an alternate candidate. Eligible members of the Industry Panel are representatives of companies having their seat in ELI ERIC Member and Observer countries or membership candidates

The Industry Panel members shall elect a Chair (hereinafter “Chair”). The Chair is elected for a term of three years and may be re-elected.

The Industry Panel Chair shall

- Call the Industry Panel meetings upon a request of the DG;
- Prepare an agenda and conduct meetings; and
- Report conclusions and recommendations to the DG and other ELI management members.

The Innovation Office shall support the Chair.

The Industry Panel members serve in an individual capacity without regular remuneration and shall not be associated with ELI ERIC contractually. However, they can be reimbursed by ELI ERIC for all ‘out-of-pocket’ costs related to serving on the Industry Panel. The DG can decide on financial contribution to Industry Panel members to compensate their personal efforts and time related to their participation in the Industry Panel meetings.



3 Meetings and Procedure

The Industry Panel shall meet as required; meetings may take place in-person, online or as hybrid meetings. Upon a request of the DG, the joint meetings can be held with the Innovation Board.

Any specific points in the meeting agenda may be submitted by the DG, members of ELI ERIC and ELI facilities management, or Industry Panel members.

The Industry Panel shall adopt conclusions (advice, recommendations) by consensus; in the absence of consensus or if required, the Industry Panel shall vote. Each member of the Industry Panel is entitled to a single vote. The conclusion shall be adopted by a simple majority of votes; in case of equality of votes, the vote of the Chair prevails.

The Chair may invite guests to attend meetings. The DG is always entitled to attend meetings.

The Industry Panel shall conduct business in open sessions; upon a decision of the Chair, the Industry Panel may hold closed sessions limited to the membership.

The Industry Panel Chair, supported by the Innovation Office, shall prepare a report after each meeting. The report shall be submitted to the DG.

4 Conflict of Interest

An Industry Panel member may choose to recuse from a meeting or may be asked to be recused by judgment of the Chair when a conflict of interest is perceived, namely:

- When that member's name or his/her affiliated organisation appears in a proposal under consideration or is linked to a procurement or other interests;
- Another proposal or procurement is being considered in direct competition with one in which the member or his/her affiliated organisation appears; or
- The member's participation would create, or appear to create, a conflict of interest.

Each member of the Industry Panel shall sign a disclosure statement stating any potential conflicts of interest.

Each member of the Industry Panel may be asked to sign a non-disclosure statement with respect to specific matters of confidentiality which may be addressed by the Industry Panel.

5 Other

The Industry Panel may propose amendments to these ToRs to the DG. The amendments shall be adopted by the DG.

